

REDWICK COMMUNITY COUNCIL

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Minutes of the Ordinary meeting of Redwick Community Council held on Thursday 23rd January 2025 at 7.00pm in Redwick Village Hall.

Councillors: Cllr K James, Cllr E Jarrett, Cllr M Duthie,
Cllr R Waters (Chair)

Apologies: Cllr J Williams

In Attendance: Beverly Cawley (Clerk)

Members of Public: 2

Min No
2024/24-

Open Forum

A resident asked whether the Community Council intended to undertake and commemoration of VE Day indicating what many areas were doing on the 8th May 2025. The resident further advised that the History Group were hoping to stage an exhibit the Saturday following VE Day.

52 Chair's Announcements

52.1 To receive apologies for absence from Councillors

Apologies received from Cllr J Williams

52.2 To receive any update and feedback from the Chair on meetings attended.

No feedback

53 Declarations of interest in items on the agenda – Forms to be completed

53.1 To receive any declarations of interest in items on the agenda

No declarations of interest on items on the agenda

54 Minutes

54.1 To adopt the minutes of the Ordinary Meeting held on 14th November 2024

Resolved: To adopt the minutes of the Ordinary Meeting held on 14th November 2024

55 Finance

55.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 29th November 2024.

The December bank statement had not been received in time for inclusion on the agenda.

Resolved: To confirm the Bank Reconciliations of the Council's Bank Accounts to 29th November 2024

- 55.2 **To note and accept list of payments to be made for December 2024 and due January 2025.**

Resolved: To note and accept the list of payments to be made for December 2024 and due in January 2025.

- 55.3 **To note the position of the council's budget against its actual figures for the financial year 2024/2025 as at the close of business on the 31st December 2024**
Members noted the position of the council's budget against its actual figures.

56 Audit

- 56.1 **To note that the External Audit for the financial year 2023/2024 by Wales Audit Office has been completed and there are no issues of concern.**

Members noted the completion of the external audit, and noted the observation by the auditor.

57 Correspondence

- 57 **To note that miscellaneous correspondence has been emailed direct to Members as appropriate for information purposes**
Noted.

58 Planning

- 58.1 **View applications at [Simple Search \(newport.gov.uk\)](https://www.newport.gov.uk/simple-search)**

- 58.1.a **24/1050:- Land At Grid Reference 339828 183131, South Row Redwick - Proposal EIA Scoping Opinion for a Nationally Significant Infrastructure Project (NSIP) of a 350 MW Solar Farm over approximately 548Ha**
Members noted the application, but did not wish to respond.

- 58.2 **To note Newport Council weekly new and decided planning lists.**
[Weekly List \(newport.gov.uk\)](https://www.newport.gov.uk/weekly-list)
Noted

59 Future of the Redwick Community Council

- 59.1 **To receive an update on the decision made by Newport City Council Full at its meeting on 26/11/24 in respect of the dissolution of Redwick CC.**

Newport City Council resolved to dissolve the Community Council with effect from 23.59pm on the 31st March 2025. Wales Audit Office had raised several issues about the validity of transferring assets to the new Redwick Community Group. NCC and the Clerk had responded to the auditor.

- 59.2 **To receive feedback and/or update on the registering of the land deeds to the new Redwick Community Group and agree any actions required.**
Registration of Council's land, and that of the Allotment Wardens had been completed.

- 59.3 **Other issues to consider before and after the dissolution of the Community Council including:**

- i. **Date of the last Community Council meeting Monday 31/03/25**

Resolved: To hold an interim meeting on Monday 10th March at 7pm

- ii. **Signing off the Annual Return and Governance documentation for Audit as at 31/03/25**
The meeting of the 10th March would be the cut off point for all finances, in order that the accounts could be audited prior to the 31st March 2025.
- iii. **Signing the final minutes of the meeting on the 31/03/25**
When the meeting business is concluded on the 31st March, 2025, members will have to stay on site whilst the minutes are typed up, printed, read and confirmed as a true record and signed by the Chair.
- iv. **The final Internal and External Audits**
The Annual Return will be completed following approval of payments at the 10th March meeting. The accounts will be forwarded to the internal auditor for sign off, and presented to Council for sign off at their 31st March 2025 meeting. The clerk will then make all available for the external auditor.
- v. **The monitoring of the Council's email account following dissolution until such time that the external audit is completed.**
Until such time that the external audit is completed the email will need to be monitored. The Clerk agreed to do this on Council's behalf.
- vi. **The closure of the Council's Website following completion of the external audit**
The website will need to remain open until such time that the external audit has been completed, at which point, the clerk will attempt to obtain a refund.
- vii. **Payment of final salary and audit fees**
Resolved: To pay the clerk an additional 7 hours at basic rate in the March salary, which will be paid early in the month to ensure clearance before the year end – this is in lieu of hours worked following the 31st March 2025.
- viii. **Closure and transfer of bank account funds.**
Resolved: That following the final payments authorised at the 10th March meeting, the balance of the bank account will be advised to members when they can resolve to make a payment to the new Redwick Community Group for the residue of the bank account.
- ix. **Termination of contracts e.g. payroll, insurance, domain names, website**
Payroll, insurance etc will be advised accordingly.
- x. **Archival of Community Council papers/minutes/accounts and electronic files etc.**
The electronic files will be backed up on to an external hard drive. But Council will need to agree what to do with paper files, and whether they should be lodged with County Archives, or stored in Redwick.
- xi. **Disposal of assets other than land.**
Resolved: To transfer all remaining assets to the new Redwick Community Group with immediate effect, with the laptop on loan from the new group until such time that the external audit etc is completed.

- 60.1 **Newport City Council - Annual Consultation on School Admission Arrangements**
- [School admissions policy consultation 2026-27.pdf](#) closing date: 21/02/25
Noted. Members did not wish to respond
- 60.2 **Newport City Council - Formal Consultation to amalgamate Millbrook Primary School and Monnow Primary School with effect from September 2026**
[Amalgamation of Millbrook and Monnow Primary Schools | Newport City Council](#) closing date:19/02/25
Noted. Members did not wish to respond
- 60.3 **UK Government - Consultation on Reforms to the Compulsory Purchase Process and Compensation Rules** [Compulsory Purchase Process and Compensation Reforms - GOV.UK](#) closing date 13/02/25
Noted. Members did not wish to respond
- 60.4 **To note the closure of a consultation with a short window: Democracy and Boundary Commission Cymru review of Senedd Constituencies in Wales 2026**
[Review: Revised Proposals | DBCC](#) closing date: 13/01/25
Noted. Members did not wish to respond

61 VE & VJ Day 2025

- 61.1 **To consider any requirements within the village in respect of VE & VJ Day, noting that the Council will at the time of remembrance be dissolved.**
Members noted that the Community Council would be dissolved at this point in time.
Resolved: To refer the matter to the new Redwick Community Group

62 Reports

- 62.1 **To receive and note any written reports from Clerk and Councillors**
No reports

63 Future Meeting Content

- 63.1 **To accept proposals from Councillors for items to be included at future meetings**
No items

64 Meeting Dates

- 64.1 **To agree a date for the next Ordinary Meeting and/or final Meeting in March 2025 (subject to venue availability).**
The next meetings would be held on Monday 10th March 2025 at 7pm in the Village Hall, and Monday 31st March 2025 at 7pm in the Village Hall.

MEETING CLOSED 7.50PM

APPENDIX 1

BANK RECONCILIATION

29/11/2024		7,212.49
less outstanding cheques		
965	-237.60	
958	-360.00	
	-597.60	-597.60
Current Account Balance		6,614.89
Current Account	6,614.89	6,614.89
BPA1 - Gen Dep	-0.00	-0.00
TOTAL		6,614.89
Total Receipts inc balances b/fwd		28,269.55
less total payments		21,654.66
		6,614.89

APPENDIX 2

Payments and Receipts for Dec 24/Jan 25

PAYMENTS					
REF NO	PAYEE	DESCRIPTION	NET	VAT	GROSS
966/967	Various	salary & Statutory payments- Dec 24	219.42		219.42
968/969	Various (estimated)	salary & Statutory payments - Jan 25	129.14		129.14
970	Wales Audit	2023/2024 audit fee	200.00		200.00
971	Glynis Williams	x5 Land Reg fees & postage of docs	243.70		243.70
972	DCM Fencing & Groundworks Ltd	hedge trimming	69.00	13.80	82.80

TOTAL EXPENDITURE

875.06

RECEIPTS			
REF	RECEIVED FROM	DESCRIPTION	

TOTAL RECEIVED IN

£

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