

REDWICK COMMUNITY COUNCIL

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DRAFT MINUTES for the

ANNUAL MEETING

of REDWICK COMMUNITY COUNCIL

held in the village hall on Thursday, 12th May 2022 at 7.00pm

Present:

Councillors

Kath James

Mair Duthie

Steve Woodward

Elwyn Jarrett

Member of the public – Mr G Lloyd

Clerk – Nicola Sutherland

1. There were no apologies given.
2. The minutes of the last Annual Meeting, held in May 2021 were agreed as a true and accurate record. The minutes were proposed by Steve Woodward and seconded by Mair Duthie.
3. There were no matters arising from the minutes.
4. Chair's Comments:

I would like to take this opportunity to thank my fellow Councillors for the hard work and help during the past year. Jim Ballard and Steve Woodward have regretfully stepped down from their roles as Councillors and I must thank them for all their help and hard work during many years of devoted service to the CC. I would like to welcome Elwyn Jarrett to the Community Council and hope to co-opt two more Councillors in time. Lastly but not least, I must thank Nicola, our Clerk, for all her invaluable hard work and support during the last year.

Kath James

5. Clerk and Responsible Financial Officer Report 2021/2022
 - The internal auditor's report was received.
 - The Responsible Financial Officer report was received and accepted unanimously. The Chair signed the audit form for submission to Wales Audit.
 - The Risk Management Policy was reviewed and updated

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6. The clerk confirmed that one nomination for Chair had been received. Kath James was nominated by Mair Duthie and seconded by Elwyn Jarrett. Kath accepted the position of Chair for 2022-23.
Mair Duthie was nominated as Vice-Chair by Kath James and seconded by Elwyn Jarrett.
7. The Standing Orders policy document was reviewed. The role of the Data Protection Officer is to be reviewed. Clerk to action this and report back at the next ordinary meeting.
8. The Unacceptable Behaviour policy document was reviewed. The Chair read aloud pertinent parts of this policy. The document was unanimously accepted.
9. The clerk confirmed that Councillor administration had been completed and only one form was outstanding.
10. The annual insurance premium was reviewed and agreement made to pay the premium. It was agreed to look at the detail of the annual insurance policy with regards to dual coverage under NCC policy. Clerk to action.
11. The date of the next meeting was agreed as May 2023.

The meeting closed at 19:31.