

# REDWICK COMMUNITY COUNCIL

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**Minutes of the Ordinary meeting of Redwick Community Council held on Thursday 11th January 2024 at 7.00pm in Redwick Village Hall.**

**Councillors:** Cllr M Duthie, Cllr K James (Chair), Cllr E Jarrett, Cllr R Waters, Cllr J Williams

**In Attendance:** Beverly Cawley (Clerk)

**Members of Public:** one

Min No  
2023/24-

## **Open Forum**

### **Public Open Forum (*members of the public should be mindful of the Council's standing orders numbers 3.d - k*)**

Resident John Evans clarified some historic information regarding the Redwick Allotment Warden's bank account, confirming that the administration of the Allotment Warden's Account had been passed over to the Community Council, when an attempt to change signatories on the account had been made in February 2023. Nothing had been heard back from Barclays bank.

## **65 Chair's Announcements**

### **65.1 To receive apologies for absence from Councillors**

None

### **65.2 To receive any update and feedback from the Chair on meetings attended.**

None

## **66 Declarations of interest in items on the agenda – Forms to be completed**

### **66.1 To receive any declarations of interest in items on the agenda**

Clerk declared an interest in agenda item 14.1

## **67 Minutes**

### **67.1 To adopt the minutes of the Ordinary Meeting held on 9th November 2023**

**Resolved:** To adopt the minutes of the Ordinary Meeting held on 9<sup>th</sup> November 2023

**68 Finance**

**68.1 To confirm the Bank Reconciliation of the Council's Bank Accounts to 11<sup>th</sup> December 2023**

Members noted that the balances included £12,446.48 monies earmarked for the Community Fund.

**Resolved:** To accept the Bank Reconciliation of the Council's Bank Accounts to 11<sup>th</sup> December 2023

**68.1 To note and accept list of payments to be made for December/January 2023.**

Noted.

**Resolved:** To accept the list of payments for December 2023/January 2024

**68.2 To meet the requirements of the Clerk's contract, and the External Auditors, Council to approve in principle the payment (estimate) of the Clerk's Salary and Statutory Payments in advance of the bi-monthly meeting, with the exact amount being ratified at the next meeting.**

Members noted the estimate for the Clerk's salary and statutory deductions for the month of February.

**Resolved:** To approve the estimated amount of £248.26 for salary and statutory deductions for the month of February

**68.3 To note that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for the financial year 2024-25 is £10.81.**

Noted.

**69 Correspondence**

**69.1 To note that miscellaneous correspondence has been emailed direct to Members as appropriate for information purposes**

Noted.

**70 Planning**

**70.1 View applications at [Simple Search \(newport.gov.uk\)](https://www.newport.gov.uk)**

No applications received.

70.2 **To note Newport Council weekly new and decided planning lists.**  
[Weekly List \(newport.gov.uk\)](http://newport.gov.uk)  
Noted.

## **71 Future of the Redwick Community Council**

71.1 **To receive feedback/an update from Cllr Jarrett in respect of Council's proposal to disband the Community Council, following the Community Meeting held on Thursday 23<sup>rd</sup> November 2023 and agree any action required.**

Newport City Council had failed to respond to several emails following the Community Meeting on the 23<sup>rd</sup> November 2023.

**Resolved:** That Cllr Jarrett escalate the issue with Newport City Council, regarding the non- response and interaction regarding the Community Poll.

## **72 Budget & Precept for Financial Year 2024/2025**

72.1 **To note the need to set a Budget and Precept for the Financial Year 2024/2025 (until the Community Governance Poll has taken place to disband the Council, and the outcome known, the Council should continue as if it were to remain in place for the next financial year).**

Members noted the need to set a budget and precept.

72.2 **To review the status of the Council's finances as at the end of October 2024 and the predicted expenditure to the end of the financial year and consider a budget.**

The clerk had provided a summary and a draft budget for consideration. (The draft budget allowed for the expenditure of the earmarked reserves held in respect of the Community Fund.)

**Resolved:** To set a budget for the financial year 2024/2025 of £23,362.00

72.3 **To consider and agree the Precept for the Financial Year 2024/2025.**

Members took in to account the possibility that it would not disband, and the monies due in from various sources. Newport City Council had set Redwick Community Council tax base at £117.87 so the proposed Precept of £5500 would equate to £46.66 per Band D household.

**Resolved:** To set and request a Precept of £5500.

## **73 Redwick Play Park & Allotments**

73.1 **To note that the Land Registry Office had confirmed that the two pieces of land were not registered with them, however a declaration of Trusteeship**

had been made in the presence of a solicitor in November 1987, confirming that the land was rented to the Community Council at the cost of £70 per annum.

Noted.

73.2 **To consider what options the Council may have and agree any actions required.**

The Play Park had now been closed, and notices posted.

**Resolved:** That a 'round robin' email would be sent to residents explaining the need to close the play park.

**Resolved:** That the old equipment would not be removed at present.

**Resolved:** That Price Groundworks & Agri Services would be advised of the closure and asked not to undertake any grass-cutting until further notice.

73.3 **To note that the sum of £90 had been allocated to the Allotment Wardens in the 2023/2024 budget. To agree any actions required.**

It was believed that the £90 relates to rent for the play park. It was noted that the clerk had received a cheque in payment for the grass-keep but was unable to pay it in to the Allotment Warden's Account as no Paying In book or cheque book were held by the clerk.

**Resolved:** That the clerk would check when the £90 payment had last been made to the Allotment Wardens.

**Resolved:** That the cheque in respect of grass-keep be returned and a new cheque requested, made payable to the Community Council. When the Allotment account issue was resolved, the amount could be transferred back across to the Allotment Wardens.

73.4 **To consider and agree any actions required in respect of the Allotment Warden's account held with Barclays Bank**

Following information provided by John Evans during the Open Forum, the existence and use of the account was discussed.

**Resolved:** That Cllr Jarrett draft a letter for John Evans (an existing signatory) to sign authorising Cllrs Jarrett and/or James to investigate the status of the account signatories with Barclays Bank with a view to resolving the signing authority on the account.

**74 Reports**

**To receive and note written reports from Clerk and Councillors**

74.1 **Clerk's update**

Noted.

## 75 Consultations

- 75.1 **Welsh Government: Strategy for Road Safety in Wales – closing date 31/01/24** [Road safety strategy | GOV.WALES](#)  
Noted. Members did not wish to comment.
- 75.2 **Newport City Council: School admission arrangements for the 2025/26 academic year.** [www.newport.gov.uk/haveyoursay](http://www.newport.gov.uk/haveyoursay) - closing date 16/02/24  
Noted. Members did not wish to comment.
- 75.3 **Independent Remuneration Panel for Wales: Draft Annual Report February 2024**  
[Independent Remuneration Panel for Wales: draft annual report 2024 to 2025 | GOV.WALES](#) – closing date 20/12/23  
Noted. Members did not wish to comment.
- 75.4 **Welsh Government: Local Government Finance (Wales) Bill -** [Consultation display \(Senedd. Wales\)](#) – closing date 15/01/24  
Noted. Members did not wish to comment.
- 75.5 **Newport City Council – Shared Community Council Charter for Newport – closing date 16/02/24 (copy provided to Cllrs by email 13/12/23)**  
Noted. Members did not wish to comment.
- 75.6 **Welsh Government: Future Spending Purposes for Dormant Assets Funding in Wales -** [Future spending purposes for dormant assets funding in Wales | GOV.WALES](#) – closing date 28/02/24  
Noted. Members did not wish to comment.
- 75.7 **Welsh Government: Fiscal Intergovernmental Relations -** [Consultation display \(senedd.wales\)](#) – closing date 01/03/24  
Noted. Members did not wish to comment.

## 76 D-DAY 80<sup>th</sup> Anniversary

- 76.1 **To receive details of proposed events across the country to remember the 80<sup>th</sup> Anniversary of D-Day on 6<sup>th</sup> June 2024, and to consider a possible event for the community.**

Members felt it appropriate that the Community mark the event in some way. It was noted that the Church fete was to be held towards the end of the month, and that it may be possible to mark D-Day as part of the event.

**Resolved:** That Cllr Jarrett ask the fete committee if they would consider changing the date of the fete to coincide with the weekend nearest D-Day commemoration (8<sup>th</sup> June). If this was not possible,

the Council would canvas the community to see what they wanted to do.

**77 Exclusion of Press & Public Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960**

77.1 **To consider exclusion of the Press and Public to agenda item number 14.1, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as some of the business to be transacted is considered confidential, the disclosure of which would be prejudicial.**

**Resolved:** To exclude the Press and Public from the following agenda item in line with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as the business is considered confidential.

**78 Staffing**

78.1 **To note that the Clerk's Contract expires on the 31<sup>st</sup> January 2024, and consider any action required.**

The clerk offered to leave the room during discussion, but the members declined the offer.

Members noted the need for continuity until such time the Community Poll to dissolve the Community Council had taken place, and any wind up finalised if the poll was positive.

**Resolved:** To extend the Clerk's current contract for a period of six months, with the option to extend in three-month blocks if required. The clerk to draw up a draft offer letter for Council to approve and sign.

**79 Future Meeting Content**

79.1 **To accept proposals from Councillors for items to be included at future meetings.**

- Potholes and Highway Gritting
- Litter Bins

**80 Meeting Dates**

80.1 **To agree a date for the next Ordinary Meeting in March 2024 (subject to venue availability).**

**Resolved:** That the next Ordinary Meeting would be held on Tuesday 19<sup>th</sup> March 2024 at 7pm in the Redwick Village Hall.

**MEETING CLOSED AT 19.50PM**

# REDWICK COMMUNITY COUNCIL

## Bank Reconciliation

Current account statement balance as at 11/12/2023	<b>15,285.65</b>
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less outstanding cheques

	0.00	<b>0.00</b>
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<b>Current Account Balance</b>		<b>15,285.65</b>
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Current Account	15,285.65	15,285.65
BPA1 - Gen Dep	4,011.79	4,011.79
BPA2 - Allotment Wardens	0.00	0.00
BPA3 - Community Trust Fund	0.00	0.00

TOTAL		<b>19,297.44</b>
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Total Receipts inc balances b/fwd		28,102.57
less total payments		8,805.13
		<b>19,297.44</b>

<b>NB: Includes Community Fund Balance of</b>		<b>12,446.48</b>
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## REDWICK COMMUNITY COUNCIL

### Payments and Receipts for January 2024 Ordinary Meeting

PAYMENTS					
REF NO	PAYEE	DESCRIPTION	NET	VAT	GROSS
903	Various	Salaries & Statutory Deductions Dec	360.26		360.26
904	Various	Salaries & Statutory Deductions Jan	248.26		248.26
905	Price Groundworks & Agri Services	grass/hedge maintenance p/park	260.00	52.00	312.00
906	Price Groundworks & Agri Services	grass maintenance village	300.00	60.00	360.00
907	DM Payroll	admin Oct23 - Mar 24	60.00		60.00
908	B Cawley	expenses printing/postage/sign etc	81.84	4.97	86.81
					-
					-
					-
					-
<b>TOTAL EXPENDITURE</b>					<b>1,427.33</b>
RECEIPTS					
REF	RECEIVED FROM	DESCRIPTION			
	Lloyds Bank	Credit Interest Oct			3.69
	Lloyds Bank	Credit Interest Nov			4.42
	HMRC	Vat Refund			211.86
	Lloyds Bank	Credit Interest Dec			4.42
	Clean Earth Energy	CE Rushwall Turbine Community Share			4,000.00
<b>TOTAL RECEIVED IN</b>					<b>£ 4,224.39</b>